

OCTOBER 3-4, 2022 • DOUBLETREE BY HILTON MANCHESTER, NH

**For more information on these tasks, visit our exhibitor dashboard at:
<https://www.gshrconference.org/vendor-information>**

- Complete digital floorplan listing (deadline: August 31st)
- Book hotel rooms (deadline: September 12th)
- Submit staff pass names (deadline: September 16th)
- Ship show bag insert (deadline: September 28th)
Please review your package to see if this is included.
- Decide on exhibitor booth prize give-away
- Market your involvement at the GSHRC! [Visit this page](#) for handy downloads, images, content and other resources to promote your support of the GSHRC and New Hampshire's HR community!
- Establish a plan to gather leads at the conference
- Determine the follow-up plan for leads post-conference
- Order/pack booth set-up, signage, promotional materials, etc.
- Download the 'Booth Staff Info' and provide to your booth workers

Need help? Contact our event planners!



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